



# Health and Safety Policy

**This is the statement of general policy and arrangements for:** 14/48 UK

**Amy Christer - Artistic Director** has overall and final responsibility for health and safety

**Bob Christer - Executive Producer** has day-to-day responsibility for ensuring this policy is put into practice

Statement of general policy	Responsibility of: Name/Title	Action/Arrangements (What are you going to do?)
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace	Bob Christer	Ensure partner venues, regional producers and freelance staff conduct appropriate risk assessments before any work commences.
Provide clear instructions and information to ensure freelance staff are competent to do their work	Bob Christer	Ensure freelance staff have access to relevant information on venue, nature of work, number of volunteers and participants in order to complete appropriate risk assessments.
Engage and consult with freelance staff on day-to-day health and safety conditions	Bob Christer	Ensure freelance staff are aware of appropriate reporting channels of any concerns regarding Health and Safety, consulting as part of project reviews.
Implement emergency procedures – evacuation in case of fire or other significant incident. You can find help with your fire risk assessment at: <a href="https://www.gov.uk/workplace-fire-safety-your-responsibilities">https://www.gov.uk/workplace-fire-safety-your-responsibilities</a>	Partner venues and Regional Producers	Ensure any freelance staff are aware of relevant procedures within partner venues.

Signed: Bob Christer	R Christer	Date:	25 <sup>th</sup> July 2016
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This policy will be reviewed annually.