



14/48 UK Online Events Safeguarding Policy

14/48 UK are committed to protecting the young people who use our services. The purpose of this policy is to provide users, workshop facilitators, parents, and staff with the overarching principles that guide our approach to child protection in general, and our approach to child protection when using online video conferencing platforms in general.

Platforms and content

14/48 UK uses the Zoom platform to provide online workshops through a paid for Pro account.

Participants can only access sessions using the link and password emailed to them at the point of buying a ticket to the session. The session utilises live video and audio to communicate directly with workshop facilitators running the session.

Participant numbers are limited to ensure a quality experience for those involved.

During sessions the following may happen:

- Members of the 14/48 team or workshop facilitators will talk through training materials around theatre making.
- Participants will be able to send messages via live chat, or private messages to the workshop facilitators
- Participants will be able to talk using their microphone, to the workshop facilitators and other participants
- Participants' video and audio feeds will be visible to the rest of the workshop attendees unless audio is muted (which can be controlled by the participant or the workshop facilitator) or their video is stopped (which can be controlled by the participant).
- Workshop facilitators may share their screen with the workshop's attendees at any time in order to show presentations or video content. They can also send files (e.g. presentation slides or activity sheets) via the live chat function, which participants can open on their computers.

Safeguarding measures

The following measures will be used in all sessions to ensure that young people are protected while taking part in our workshops:

- First and foremost, abusive or inappropriate behaviour by participants, staff, or any other attendee to the workshop will not be tolerated and the offending person will be immediately removed from the session and potentially referred to the appropriate authorities. (See Behaviour section below for more details on this).
- At minimum one 14/48 UK Workshop facilitator will hold a valid Enhanced DBS Certificate.



- At no point will participants find themselves in one-on-one conversation with any single member of staff or another participant. Other participants or staff members (Workshop facilitators or Co-Workshop facilitators) will always be present.
- While 14/48 UK believes that being able to see one another helps our sessions feel more interactive and personal, we respect that some participants may wish to turn their video feed off during the workshop, or parts of it. They can do this using the “Stop Video” button at the bottom of their screen.
- Participants should find a quiet, comfortable place to sit while attending the session, and we appreciate that in many cases this may be the participants’ bedroom. If there is anything in the background that they would be more comfortable not showing on screen for any reason, they are free to use Zoom’s “Virtual Background” feature by clicking on the arrow next to the “Stop Video” button at the bottom of their screen. This will allow them to use a computer generated image as their backdrop for the duration of the workshop.
- Participants will be advised that they should not take screenshots or photographs of their screens on their smartphones. Any relevant presentations or worksheets will be provided in digital format.

Behaviour

14/48 UK’s commitment to protecting the young people in our workshops includes protecting participants from others who may seek to engage in abusive or inappropriate behaviour. We are well aware that online platforms which offer video and audio functionality are open to many varieties of abuse, and 14/48 UK are clear that we have a zero tolerance policy to abusive or inappropriate behaviour. The following activities are considered abusive or inappropriate and will result in banning from the 14/48 UK platform and all future online or in-person events.

- Posting abusive or inappropriate messages in public chat
- Sending abusive or inappropriate messages to the workshop facilitator via live chat
- Using abusive, insulting, or offensive language over voice call
- Sharing inappropriate images via chat or as a virtual background
- Attempting to address or contact other participants or staff outside of the workshop

Reporting an incident

At 14/48 UK we want all participants to feel that they are in a safe, comfortable, and professional environment when taking part in any of our events, including those held online. If any participant, teacher, parent, or staff member feels that anything has taken place such as those detailed above, they should feel free to contact our safeguarding lead directly at bob@1448uk.com



We will respond to all messages within one working day and, if necessary, involve the relevant authorities as soon as possible.

Adopted on: January 2021
Review Date: January 2022